

<b>Subject:</b>	<b>RETIREMENT</b>
<b>Section:</b>	<b>PPG# 2602</b>
<b>Chapter:</b>	<b>Personnel</b>
<b>Effective Date:</b>	<b>7/1/98</b>

## **POLICY**

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### Retirement

A staff member may retire from employment with the department at his/ her own pleasure. The board of commissioners encourages a staff member to advise of such a decision at least one month in advance so that the activities of the department are not adversely affected and the proper documentation can be supplied to the state retirement system.