



THURSTON COUNTY FIRE DISTRICT NO. 9

July 14, 2022

CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1805 hours. Commissioners Mark Thompson (via Zoom platform), Mark Campeau, Len Albert, and Jason Foust; Chief Leonard Johnson, AC Chris Patti, Capt. Jeff Novak, EA Davie Kindell, and Board Secretary Ferol Max attended the regular meeting held at 125 Delphi Rd NW.

BOARD FOR VOLUNTEER FIREFIGHTERS

EA Kindell presented invoices for physicals totaling \$1,260. A motion was made and seconded to approve the invoices; the motion carried.

AGENDA

The agenda was amended to include discussion of PPG 6502 Electronic Funds Transfer under Old Business; the agenda was approved as amended.

PUBLIC COMMENTS

None.

ACTION ITEMS

A motion was made and seconded to approve the following action items; the motion carried:

1. **Approval of Minutes:** June 9, 2022.
2. **Approval of Vouchers and Payroll:**
 - a. General Fund 6690 - \$551,545.02
 - b. Capital Fund 6691 - \$9,080.94
 - c. EMS/Apparatus Replacement Fund 6694 - \$28,170.70
 - d. SORT Fund 6699 - \$23,704

OLD BUSINESS

A motion was made and seconded to approve PPG 6502 Electronic Funds Transfer, which formalized the process already in place by MBLFD for EFT and ACH payments. EA Kindell used a template modified from one developed by District 6 in consultation with their auditor. Correction of punctuation was suggested, and the motion carried.

NEW BUSINESS

None.

STAFF REPORTS

Finance/Administration: EA Kindell reported one academy candidate withdrew and will likely reapply at a later date. . Eight candidates remain. Commissioner Putnam attended the pinning ceremony for ten firefighter and three EMT graduates.

There have been a few technical glitches in the change to the cloud-based BIAS accounting system, as well as the internal email system. EA Kindell is working with technology services to remedy the issues.

Some revisions and updates will be made to finance-related policies, and EA Kindell is checking into use of electronic signatures.

Plans for a bicycle rodeo in August are being finalized, including helmet fittings and sales, bike check-ups, and a traffic garden in partnership with Intercity Transit.

Operations: AC Patti reported June calls were up from this time last year with a total of 194 calls; 64 fire-related calls and 130 EMS calls. There were 60 BLS transports. Call totals are all well over 2021 numbers.

Battalion 91 is having finish work completed. Brush 91 will remain in district due to unresolved mechanical issues. Brush 95 will be available for mobilization. Tender 93 had decals applied and is being used for driver training; AC Patti expects it to be in service on August 1. Training has been started on the ladder truck and equipment needs are being assessed.

New recruits are completing training and volunteers are starting assigned shifts. June was a heavy training month with 105 hours of training in a fourteen-day period.

MBLFD provided standby EMS services for The Evergreen State College graduation.

The Thurston County Emergency Radio Network (TCERN) has begun installations for law enforcement and fire services installations (beginning with MBLFD) will begin September 15.

Chief: Chief Johnson reported the informational flyer about the Levy Lid Lift was uploaded to the MBLFD website and mailed. There were no attendees at the St 91 ‘info night’ presentation. A virtual presentation is scheduled July 18, one at St 95 on July 19, and at St 93 on July 26. That information is all posted on the MBLFD website. Chief Johnson and EA Kindell emphasized that the voted debt will be paid off this year as scheduled whether or not the levy passes. All levy-related questions submitted via phone, email, or in person, along with the responses, are being recorded and tracked by AA Meeds on a spreadsheet.

One person is off duty, one is expected to start a short-term medical leave in July, and another in September. The temporary hire that was brought on to cover the leaves will remain until the regular duty roster is resumed.

MBLFD is still following a 10-day quarantine policy for COVID-19 exposures and using N95 masks during calls.

The next volunteer academy begins August 14 through SPSCC. Commissioner Putnam will provide historical information regarding the cost-per-student breakdown that was itemized for a previous training academy breakdown.

The peer support team was helpful after the pediatric victim was found. Chief Johnson reported a county-wide peer support network will be implemented.

Demolition is scheduled to begin at St 95 on July 18. A barrier wall and negative air pressure system was installed and air quality tests will be done regularly. All structural areas exposed during the demo process will be treated with mold prevention.

The St 91 HVAC system work is scheduled to start next week with the arrival of the ten-ton unit.

The fuel cell replacement project at St 91 will be scheduled as soon as the permit is received.

NW Water Systems will locate the water line at Black Lake Grange next week.

Chief Johnson reported that the effect of OFD transports on MBLFD volume will be tracked. Secondary staffing from St 95 is working well, and the total number of transports is expected to be 700-800 for the year.

A mid-year review was done on the TESC contract and rates will remain the same.

COMMISSIONER REPORTS

Commissioner Putnam reported the combination online and in-person attendance for TCFCA meetings is working well. The next meeting is July 19.

GOOD OF THE ORDER

MBLFD was able to attend both the Tamoshan July 4th parade and the Summit Lake celebration with Boat 95.

Former Commissioner Robert Coit is retiring from the Thurston County Food Bank.

A memorial for Jim Verone, former volunteer Assistant Chief for District 5, will be held July 16.

EA Kindell welcomed a new grandson last week. She also reported she will be out of state but available via email July 21-27.

Commissioner Thompson (attending via Zoom) noted there were some technical issues with the audio transmission; it was mentioned that only one microphone was in use during the meeting. Commissioner Thompson also informed EA Kindell that there is an RCW that covers voice signatures via audio and he will look into that further. Commissioner Foust stated that he would send EA Kindell the language from the electronic signature policy use by the State Attorney Generals Office.

ADJOURNMENT

There being no further business, the regular meeting of the Board of Fire Commissioners adjourned at 1914 hours.

BOARD OF COMMISSIONERS

For Thurston County Fire District 9:



Dale Putnam, Chairperson



Mark Thompson, Commissioner

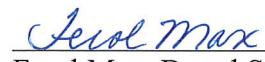


Mark Campeau, Commissioner



Len Albert, Commissioner

Jason Foust, Commissioner



Ferol Max, Board Secretary
August 11, 2022