



THURSTON COUNTY FIRE DISTRICT NO. 9

November 12, 2020

CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1802 hours. Commissioners Mark Thompson, Mark Campeau, Rich Milligan, and Len Albert; Chief Steve North, AC Leonard Johnson, EA Davie Kindell, and Board Secretary Ferol Max attended the regular meeting held via the virtual Zoom platform. Viewing of the meeting was made available to the public with the Zoom meeting link posted on the District website.

BOARD FOR VOLUNTEER FIREFIGHTERS

EA Kindell submitted invoices totaling \$1,810.47 for treatment of an injury sustained during fire academy.

AGENDA

The agenda was approved as presented.

PUBLIC COMMENT & VISITING SPEAKERS

Several citizens from the Summit Lake Community Association requested the opportunity to discuss some concerns:

- a. Craig Edwards asked for clarifying information about the closure of the FEST program at SPSCC; Chief North and EA Kindell addressed his concerns and Chief North will provide relevant communication between District 9 and SPSCC, and the closure letter.
- b. Joni Fuschs asked for a description of how the scheduling works for volunteers and whether people with full-time jobs can be accommodated, and if there is a stipend; Chief North answered her questions, as well as confirming that the dry hydrants have been tested and the fire zone signs have been replaced
- c. Richelle Viking-Gonzalez asked about local high school prep programs and whether there has been any discussion of that. EA Kindell noted the firefighter education program at NewMarket Skills Center was discontinued but had recently reopened. She has tried to contact the coordinator regarding volunteer opportunities. Kindell has also had discussion with the Boy Scouts regarding a Firefighter Explorer post.
- d. Jenna B asked if the current volunteer model could be changed. EA Kindell stated the current requirement is thirty-six hours of shift time per month, but that there is some flexibility in how the hours are scheduled.

ACTION ITEMS

Approval of Minutes: A motion was made and seconded to approve the minutes of the regular meeting on October 8 and the Budget Session meeting on November 4, 2020; the motion carried.

Approval of Vouchers and Payroll: A motion was made and seconded to approve vouchers from Fund 6690 totaling \$450,321.70; Fund 6694 totaling \$746.55; and Fund 6698 totaling \$1,090.00; the motion carried.

Resolution 20-557 – Ordinance Resolution: A motion was made and seconded to approve Resolution 20-557, raising total levy amount by \$16,781; the motion carried.

Resolution 20-558 – Substantial Need: A motion was made and seconded to approve Resolution 20-558, raising the levy limit to 101%; the motion carried.

Levy Certification: A motion was made and seconded to approve the levy certification as required by Thurston County to be signed by the Board Chair and submitted on behalf of the Board of Commissioners; the motion carried.

Certification of One Full-Time Employee: A motion was made and seconded to approve the certification of one full-time employee as required annually for levy certification; the motion carried.

Resolution 20-559 – Budget Extension: A motion was made and seconded to approve Resolution 20-559 appropriating an additional \$100,000 to wildland mobilization personnel costs, which are reimbursable to the District; the motion carried.

Debt Service Transfer: A motion was made and seconded to approve the debt service transfer in the amount of \$260,000. The motion carried.

OLD BUSINESS

None.

NEW BUSINESS

None.

STAFF REPORTS

Finance/Administration: EA Kindell reported seven people passed the written portion of the volunteer test and will move on to the CPAT next week. One candidate is EMS only, but the others hope to be in the academy.

Commissioner Campeau had previously asked EA Kindell about costs of maintaining stations 96 and 97. EA Kindell reported the insurance on St 96 is \$2,194 per year and utilities are \$135 per month, for a yearly total of approximately \$3,800. St 97 insurance is \$208 per year and utilities approximately \$400 per year, for a yearly total of just over \$600.

EA Kindell has spoken with Jim Nelson, a public finance specialist from D.A. Davidson, regarding the balances on Stations 91 and 95. They are scheduled to be paid off in two and four years, respectively. He will provide additional information regarding the benefits of refinancing in the coming weeks.

The 2021 budget is being finalized. There will be a Santa Run food drive this year with some modifications, beginning November 30th in the Black Lake area and the north end of the district the following week. EA Kindell will include the details in an upcoming newsletter, as well as post to the Next Door app.

Operations: Chief Johnson reported 182 calls with three structure responses. There were 92 aid calls and 29 transports. His complete report was made available to the Board via email.

Chief: Chief North reported he is currently in Loveland, CO on a mobilization, and reminded the group that he either uses vacation time or the District is reimbursed to recoup wages when he is

on mobilizations. Currently, 55 firefighters that are assigned to this fire are quarantined and there are four active COVID-19 cases.

Chief North intends to remain active with MBLFD after his retirement on January 5, 2021 with IT support and fire investigation.

COMMISSIONER REPORTS

None.

GOOD OF THE ORDER

EA Kindell showed parts of a training video that will be used in recruitment efforts.

ADJOURNMENT

There being no further business, the regular meeting of the Board of Fire Commissioners adjourned at 1910.

BOARD OF COMMISSIONERS


For Thurston County Fire District 9:



Dale Putnam, Chairperson



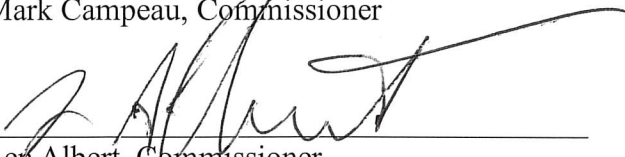
Mark Thompson, Commissioner



Mark Campeau, Commissioner



Rich Milligan, Commissioner



Len Albert, Commissioner



Ferol Max, Board Secretary
December 10th, 2020



TAXING DISTRICT PERSONNEL & CONTACTS

Please type or PRINT clearly. Use N/A if not applicable to your district.

Taxing District: Thurston County Fire District 9

Name of Contact: Davie Kindell

Email Address: dkindell@mclanefire.org

Mailing Address: 125 Delphi Rd. NW
Olympia, WA 98502

Phone: 360-866-1000

Assessment Year: 2020 for Property Taxes Payable in Tax Year: 2021

Commissioner 1

Name Dale Putnam Phone 360-866-8172

Commissioner 2

Name Mark Campeau Phone 360-561-6710

Commissioner 3

Name Leonard Albert Phone 360-357-9719

Commissioner 4

Name Richard Milligan Phone 360-791-0306

Commissioner 5

Name Mark Thompson Phone 360-754-6624

Chief

Name Steve North Phone 360-866-1000

Secretary

Name Davie Kindell Phone 360-866-1000

Treasurer

Name Jeff Gadman Phone 360-786-5550

CERTIFICATION FORM FOR FULL-TIME FTE

CERTIFICATION FOR LEVY (RCW 52.16.160)

I, Davie Kindell

Executive Assistant

Of Thurston County Fire District #9, hereby certify that this fire district has one full-time paid employee.

Date: November 12, 2020



Board Chair Dale Putnam



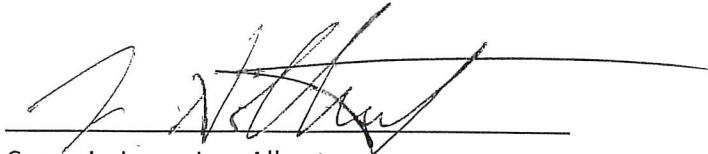
Commissioner, Richard Milligan



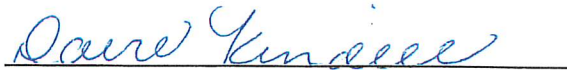
Commissioner Mark Campeau



Commissioner Mark Thompson



Commissioner Len Albert



Davie Kindell, Executive Assistant

Department of

REVENUE

Washington State

Submit this document to the County legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

LEVY CERTIFICATION

In accordance with RCW 8.52.020, I Dale Putnam Chairperson for the Board of Fire Commissioners, for Thurston County Fire District 9, do hereby certify to the Thurston County legislative authority that the Commission of said district requests the following levy amounts be collected in 2021 as provided in the District's budget, which was adopted at a public hearing held on November 12, 2020.

| | | |
|---------------------------------|-----------|---------------------|
| Regular Levy | \$ | 3,320,445.00 |
| General Expense Refund Levy FD9 | \$ | 10,376.11 |
| General Expense Refund Levy FD5 | \$ | 641.69 |
| Total Regular Levy | \$ | 3,331,462.80 |

| | | |
|-------------------------------|-----------|-------------------|
| Excess Bond Levy FD9 | \$ | 599,500.00 |
| Excess Bond Levy Refund FD9 | \$ | 5,287.41 |
| Excess Bond Levy FD5 | \$ | 241,565.00 |
| Excess Bond Levy Refund FD5 | \$ | 1,324.43 |
| Total Excess Bond Levy | \$ | 847,676.84 |

| | | |
|---------------------------|-----------|---------------------|
| M&O | \$ | 2,383,615.00 |
| M&O Refund Levy FD9 | \$ | 11,945.35 |
| M&O Refund Levy FD5 | \$ | 134.27 |
| Total M&O Levy | \$ | 2,395,694.62 |

| | | |
|-------------------------------------|-----------|-------------------|
| Non-Voted GO Bond FD9 | \$ | 165,080.00 |
| Non-Voted Go Bond Refund FD9 | \$ | 613.33 |
| Non-Voted GO Bond FD5 | \$ | 26,190.00 |
| Non-Voted GO Note FD5 | \$ | 66.13 |
| Total Non-Voted GO Bond Levy | \$ | 191,949.46 |



Dale Putnam, Chair TCFD#9
Board of Fire Commissioners

11/13/20
Date



Ordinance / Resolution No. 20-557
RCW 84.55.120

WHEREAS, the The Fire Commissioners of Thurston County Fire Dist 9 has met and considered its budget for the calendar year 2020; and,

WHEREAS, the districts actual levy amount from the previous year was \$ 3,470,812; and,

WHEREAS, the population of this district is [X] more than or [] less than 10,000; and now, therefore,

BE IT RESOLVED by the governing body of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2021 tax year.

The dollar amount of the increase over the actual levy amount from the previous year shall be \$ 16,781 which is a percentage increase of 0.48349% from the previous year.

additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 12 day of November, 2020.

Dale Putnam, Board Chair (signature)

Len Albert, Commissioner (signature)

Mark Campeau, Commissioner (signature)

Richard Milligan, Commissioner (signature)

Mark Thompson, Commissioner (signature)

Attest: Ferol Max Board Secretary (signature)

If additional signatures are necessary, please attach additional page.

This form or its equivalent must be submitted to your county assessor prior to their calculation of the property tax levies. A certified budget/levy request, separate from this form is to be filed with the County Legislative Authority no later than November 30th. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy.

For tax assistance, visit http://dor.wa.gov/content/taxes/property/default.aspx or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.



**RESOLUTION 19-558
2020 SUBSTANTIAL NEED**

WHEREAS, the Commissioners of Thurston County Fire District 9 have met and considered the General Expense budget for calendar year 2021;

WHEREAS, the population of the Fire District exceeds 10,000;

WHEREAS, the Board of Commissioners have determined that to maintain the current level of emergency response services to the citizens of the fire district and to maintain apparatus and equipment, there is substantial need to set the levy limit at one hundred one percent (101%) in calculating the highest lawful levy since 1985.

THEREFORE BE IT RESOLVED, by the Joint Board of Commissioners that the levy limit factor shall be raised to 101% for the purposes of calculating the 2021, highest lawful levy for the General Expense fund since 1985.

Approved at the regular meeting at the Joint Board of Fire Commissioners, held on November 12, 2020 by;

Thurston County Fire District 9

Dale Putnam, Commissioner

Richard Milligan, Commissioner

Mark Campeau, Commissioner

Mark Thompson, Commissioner

Len Albert, Commissioner

Attest, Ferol Max
Board Secretary

FROM: Fire District # 9
 TO: Thurston County Treasurer
 RE: **PLEASE TRANSFER FUNDS**
 Today's Date: 11/12/2020
 General Ledger Effective Date: 11/30/2020

| Fund Name | Cash In | Cash Out | Fund # | Coding |
|-------------------------|--------------|--------------|--------|-----------------|
| FD # 9 General Fund | | \$260,000.00 | 6690 | 66900000-237000 |
| FD # 9 Capital Projects | | | 6691 | 66910000-237000 |
| FD# 9 Bond Debt | \$260,000.00 | | 6692 | 66920000-237000 |
| FD # 9 Risk Management | | | 6693 | 66930000-237000 |
| FD # 9 EMS | | | 6694 | 66940000-237000 |
| FD # 9 Reserve | | | 6695 | 66950000-237000 |
| FD # 9 Grant Fund | | | 6697 | 66970000-237000 |

Total \$260,000.00 \$260,000.00

Note: Transfer account to debt service

Submitted By: Davie Kindell
 Phone #: 360.866.1000

Davie Kindell

Approved By: Dale Putnam
 Commissioner

Dale Putnam



125 Delphi Rd NW
Olympia, WA

NOTICE OF SPECIAL MEETING

NOVEMBER 4, 2020

6:00 PM

The Board of Fire Commissioners shall convene at 6:00 PM to discuss and consider the 2021 budget. The public is invited and encouraged to attend. The meeting will be held on the Zoom platform.

<https://us02web.zoom.us/j/86883382524>

Meeting ID: 868 8338 2524

One tap mobile
1-253-215-8782 US (Tacoma)



THURSTON COUNTY FIRE DISTRICT NO. 9

**BUDGET WORK SESSION 2020
November 4, 2020**

CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1807 hours. Commissioners Mark Campeau, Rich Milligan, and Leonard Albert; Chief Steve North, AC Leonard Johnson and EA Davie Kindell, attended the special meeting held via the virtual Zoom platform. Viewing of the meeting was made available to the public with the Zoom meeting link posted on the District website.

AGENDA

2021 Budget.

ACTION ITEMS

No action was taken.

NEW BUSINESS

EA Kindell provided the District’s Strategic Budget presentation for 2021, discussing revenue, expenses, and challenges for the District.

Commissioner Putnam inquired about the possibility of refinancing the Districts debt. EA Kindell stated she would contact Jim Nelson with D.A. Davidson, who specializes in public finance, to discuss the option.

Commissioner Campeau requested information regarding the cost of maintenance of two facilities being considered for sale. EA Kindell will acquire this information and report back to the Board.

BOARD OF COMMISSIONERS

For Thurston County Fire District 9:


Dale Putnam, Chairperson


Mark Thompson, Commissioner


Mark Campeau, Commissioner


Rich Milligan, Commissioner


Len Albert, Commissioner


Ferol Max, Board Secretary
November 12th, 2020