



## THURSTON COUNTY FIRE DISTRICT NO. 9

January 14, 2021

### CALL TO ORDER

Commissioner Dale Putnam of District 9 Board of Fire Commissioners called the meeting to order at 1801 hours. Commissioners Mark Thompson, Mark Campeau, Rich Milligan, and Len Albert; Chief Leonard Johnson, AC Chris Patti, EA Davie Kindell, and Board Secretary Ferol Max attended the regular meeting held via the virtual Zoom platform. Viewing of the meeting was made available to the public with the Zoom meeting link posted on the District website.

### AGENDA

The agenda was approved as presented.

### PUBLIC COMMENT & VISITING SPEAKERS

Craig Edwards from the Summit Lake Community Association requested the opportunity to speak and was given five minutes. He has concerns about the chain of command and leadership, and whether or how goals or plans are being made to staff St 93. Commissioner Putnam reiterated that no additional funding has become available to staff the station with career firefighters, and at this time there is not sufficient volunteer membership.

### ACTION ITEMS

**Approval of Minutes:** A motion was made and seconded to approve the minutes of the regular meeting on December 10, 2020; the motion carried.

**Approval of Vouchers and Payroll:** A motion was made and seconded to approve vouchers from Fund 6690 totaling \$415,845.55; Fund 6694 totaling \$1,578.15; the motion carried.

**Resolution 21-560 – MRSC Rosters Agreement:** A motion was made and seconded to approve Resolution 21-560, establishing a small public works roster process to award public works contracts, professional services, and goods and services, according to all relevant RCWs; the motion carried.

**Resolution 21-561 – Surplus of Mobile Computer Terminals:** A motion was made and seconded to approve Resolution 21-561 for surplus of mobile computer terminals that are dysfunctional or obsolete for the needs of the Fire District; the motion carried.

**Approval of revised Expense Reimbursement Policy:** A motion was made and seconded to approve the revised Expense Reimbursement Policy to reflect updates in wording since the original policy was drafted in 1998; the motion carried.

### OLD BUSINESS

None

### NEW BUSINESS

TCOMM-911 presentation: Keith Flewelling, Executive Director of TCOMM-911, described the

current intergovernmental agreement and proposed changes. The McLane-Black Board tabled further discussion until the February meeting.

Olympia Fire Department mutual aid agreement: Chief Johnson summarized the mutual aid agreement, stating that it will result in some increased call volume for MBLFD and additional battalion support when necessary by OFD. The proposed agreement has been sent to legal counsel for the district, as well as to Enduris for insurance compliance.

## **STAFF REPORTS**

**Finance/Administration:** EA Kindell announced the promotion of Chief Leonard Johnson and Assistant Chief Chris Patti to their current positions. The Board expressed their congratulations.

There are five volunteer candidates who have passed the physical requirements and are making final pre-academy preparations. These include four firefighter volunteers and one EMS-only volunteer.

The new financial services software, Springbrook Express, will be moving to a cloud-based format. District 9 has added the asset management module to the services currently in use.

**Operations:** Chief Patti reported 153 calls with 17 transports in December.

The first dose of COVID-19 vaccine was administered December 26 through January 2, and administration of the second dose is scheduled for January 30 through February 5.

There were several storm-related calls during the December 21<sup>st</sup> and the January 12<sup>th</sup> windstorms, and a mutual aid response for a barn fire at Lattin's Cider Mill.

**Chief:** Chief Johnson reported the District is working through processing the new volunteers and getting ready to start academy. Recruitment information was provided throughout the District and eleven applications were received, resulting in the five volunteers eligible to enroll in academy.

A meeting has been scheduled with members of the Summit Lake Community Association on January 26 to discuss their concerns and provide more information about what will be required to staff St 93.

The roof at St 95 is the highest priority, as there are now leaks in addition to the condensate moisture. The roof at St 91 also developed a leak in the roof of the administrative side of the building.

Capt Novak is working on getting the St 91 air compressor, which has been out of service for several months, replaced. The cost estimate is \$5,000.

Chief Johnson stated there were some probationary firefighters present on the call as part of their requirements to attend a Board of Commissioners meeting. Anthony de'Aguiar, Daniel Potts, and Chris Bouck introduced themselves.

In preparation for the meeting at Summit Lake, Chief Johnson prepared some information relating to the average cost of sustaining staffing, assuming a total crew of six firefighters. With

building and apparatus maintenance in addition to payroll, the yearly total would be approximately \$1.3 to \$1.5 million. The geographical area covered by St 93 currently generates tax revenue of about \$550,000, including both the regular and M&O levy revenue.

Commissioner Putnam reminded the group that Medic One units are strategically located throughout the County by Medic One and not local fire districts. They are staged in areas of high call volume.

**COMMISSIONER REPORTS**

Commissioner Putnam reminded the group that TCFCA meetings are still being held via the Zoom virtual platform on the third Tuesday of each month and all commissioners are welcome to attend the meetings.

**EXECUTIVE SESSION**

The regular meeting recessed at 1903 to executive session in compliance with RCW 42.30.110 for the purpose of reviewing the performance of a public employee. No action was taken.

**ADJOURNMENT**

There being no further business, the regular meeting of the Board of Fire Commissioners reconvened and immediately adjourned at 1913.

**BOARD OF COMMISSIONERS**

For Thurston County Fire District 9:

  
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Dale Putnam, Chairperson

  
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Mark Thompson, Commissioner

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Mark Campeau, Commissioner

  
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Rich Milligan, Commissioner

  
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Len Albert, Commissioner

  
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Ferol Max, Board Secretary  
February 11, 2021